

# BOOSTER CLUB/PTO HANDBOOK

## FREQUENTLY ASKED QUESTIONS

**Q: Can the Booster Clubs/PTO's give gifts or direct payments to district employees?**

**A:** Yes. However, Board Policy DBD (Local) states: "An employee shall not accept or solicit any gift, favor, service, or other benefit that could reasonably be construed to influence the employee's discharge of assigned duties and responsibilities." For additional guidance, see **Exhibit D** on page 41 of the Handbook.

**Q: Can the Booster Clubs/PTO's reimburse employees for purchases of instructional materials and supplies?**

**A:** Yes, within certain limitations. According to Eanes ISD administrative regulations, an employee may receive reimbursement from a booster club or parent organization for **up to \$500 of expenditures** for instructional materials and/or supplies **documented by receipts** that have been purchased during a school year.

**Q: What is the difference between a raffle and an auction?**

**A:** A raffle is the awarding of one or more prizes by chance at a single occasion among a single pool or group of persons who have paid or promised a thing of value for a ticket that represents a chance to win a prize. An auction is a public sale in which goods or property are sold to the highest bidder.

If your organization is determined to be a "qualified nonprofit organization" for purposes of the Charitable Raffle Enabling Act, you may be qualified to hold raffles if the requirements of the act are met. Please see pages 27-28 of the handbook for specific guidance.

If your organization conducts an auction, you may want to coordinate this event with one of your two one-day tax-free sales or auctions allowed each calendar year. You may find information regarding this in the handbook on pages 14-15.

**Q: Is the purchase of alcohol taxable?**

**A:** Alcoholic beverages are not considered food products and are taxable. Please remember that alcoholic beverages are not to be consumed on school district premises and should not be permitted in the presence of students.

**Q: Are there limitations on the minimum or maximum fund balance amount that a booster club must/can carry from year to year?**

**A:** No

**Q: Can a booster club pay for teacher training?**

**A:** Yes. According to administrative regulation: "With the Superintendent's approval, a booster club or parent organization may sponsor and pay for staff development, employee inservice training, and/or teacher training."

**Q: Can a booster club pay for a staff appreciation meal?**

**A:** District administrative regulations do not specifically address this situation. However, in keeping with the spirit and intent of the adopted regulations, a meal provided for the entire staff is acceptable.