



## **Back-to-School On-Line Registration for Students will be performed via EISD Family Access**

Dear Parents,

Eanes ISD has simplified the required back-to-school registration process to save paper and time. Gone are the days of completing multiple paper forms for each child. Instead, the registration process will be on-line, through your EISD Family Access account. This online registration process will allow parents to verify and update contact, emergency, and health information for each child. It will also include all EISD required forms and documents (Student Code of Conduct, Student Handbook, Bus Ridership Agreement, Consolidated Acknowledgment Form, etc.).

A Family Access account is necessary in order to complete the back-to-school On-Line Registration process for each child. Your one Family Access account will access all your children's information on all campuses.

**The on-line registration process is required for all students entering EISD and will open for all campuses beginning August 3rd. Online registration must be completed before the first day of school.**

---

### **Family Access Account Information**

All parents automatically receive a Family Access account when their child(ren) enrolls in Eanes ISD. For your convenience, we will send your User ID and Password in an e-mail on Tuesday, August 3<sup>rd</sup> when on-line registration opens for all students.

### **Which parent can complete the on-line registration process?**

Either parent can complete the on-line registration process. Last year only the "first" contact was able to make changes to a child's demographic information using the new online process but now either parent can perform the steps.

In joint custody situations, parents may contact the campus registrar to make arrangements for each parent to be able to update the child's contact information.

### **Do I have to complete any paper forms?**

The final step of the on-line registration process is to print the Consolidated Acknowledgment Form that the parent and student sign. The Consolidated Acknowledgment Form must be turned in to your child's homeroom teacher by the first day of school.

### **How to Get More Information**

To print the Family Access Application form, online registration instructions, and to read the Family Access Frequently asked questions document please go to <http://www.eanesisd.net/students-and-parents/family-access>.

Campuses will provide access to computers at back-to-school events in order to assist parents with on-line registration.