

## Skyward Family Access Primary contact within Skyward Check

- Logon to your Family Access account.
- Click the Student Information tab on the left
- In the Family 1 section the first person listed is the Primary Legal Guardian in the Skyward system. This individual will have the ability to submit responses to surveys, request changes to child(s) information and complete forms within their Family Access account.
- If your name is not listed first in the Family 1 section and you are the parent/guardian who handles changes, forms and surveys please contact your child's campus Registrar. If you have more than one child in the district it is only necessary to contact one campus for this change.
- If you are part of Family 2, whether your name is listed first or not, you will not be able to manage the changes/additions.

The screenshot shows the Skyward Family Access interface in an Internet Explorer browser window. The page title is "Skyward Family Access - Windows Internet Explorer". The main content area is titled "Student Information" and "Student/Family Info".

**Student Information:** Lucio M. Ranumscr (Student), High School (School). Buttons: Account Info, Print, Logout.

**General Information:** Calendar, Student Information, Gradebook, Message Center, Attendance, Schedule, Discipline, Educational Milestones, Test Scores, Food Service, Fee Management, Activities, Report Cards, Portfolio, Academic History, Report Directory, Home Room, E-mail Notifications, Health Information, Login History.

**Online Assignments:** Current Assignments, Past Assignments.

**Course Requests:**

**Student/Family Info:** [Request Change\(s\) to my Child's Information](#)

**Lucio M. Ranumscr**

Address: 2172 Scramble avenue, Scramble WV 55555 | Mailing Address: 2172 Scramble avenue, Scramble WV 55555 | **Critical Alert Information!** Penicillan Allergy, Peanut Allergy

School Email: HOME: schmitzpallet@msn.com | Home Email: scramble3961@done.com

Birthdate: 01/29/1993 | Age: 16 | Gender: Male | Homeroom: B220 - Kella Harkinscr  
 Grad. Year: 2011 (10) | Language: ENGLISH | Locker: B2028 | Advisor: Kella Harkinscr  
 School: School (032) | Status: Active - Full-time | Combination: 25-14-38 | Disc. Officer:  
 Other ID: 539372

**Family 1**

**Deann Ranumscr (MOTHER)** (Primary Contact) | Address: 2172 Scramble avenue, Scramble WV 55555 | Mailing Address: 2172 Scramble avenue, Scramble WV 55555  
 Phone: (555) 759-2423 | Work: (555) 125-4046 EXT. 10 | Cellular: (555) 333-0318

**Family 2**

**Cherie Pedrososcr (FATHER)**

**Emergency Contacts**

Name	Primary	Second	Third
Kayleigh D. Callensscr (GRANDPARENT)	(555) 029-7424		